



Saint Francis  
international school

## ACADEMIC INFORMATION

### GRADING SYSTEM

St. Francis use the following scale to reflect student performance in each subject:

<b>A+</b>	97 - 100	<b>B+</b>	87 - 89	<b>C+</b>	77 - 79	<b>D+</b>	67 - 69
<b>A</b>	93 - 96	<b>B</b>	83 - 85	<b>C</b>	73 - 76	<b>D</b>	63 - 66
<b>A-</b>	90 - 92	<b>B-</b>	80 - 82	<b>C-</b>	70 - 72	<b>D-</b>	60 - 62
						<b>F (Fail)</b>	50-0

The above grades are used for the report cards and may also be used by the teacher(s) for term tests, notebooks, projects and assignments, although other forms of assessment are also used.

(For e.g.. Rubric, anecdotal notes)

### REPORT CARDS

Report cards are sent home 4 times a year using the above grading system. Report card grades and comments can be based on tests, homework, classroom participation, projects and assignments and notebooks.

### INCOMPLETE GRADES

Students must complete work in a manner such that incomplete grades on reports can be converted to grades within an agreed period after the end of the marking period.

*\*Report dates are available each year from the website.*

Conferences: Parents may call the office for an appointment at any given time throughout the year. There are formal conferences scheduled in November and April for all parents, after they receive the Term One and Term Three reports.

## **PARENT – TEACHER CONFERENCES**

Parents are encouraged to request teacher conferences at any time. Please call the school to arrange an appointment with the teacher you need to see.

Each teacher will make contact with a parent whenever any student's performance puts him/her at risk of failing a particular subject. The purpose is to inform parent/s of the situation and to consult with them toward a cooperative action and resolution.

## **GRIEVANCES**

Questions regarding grades should firstly be addressed to individual teachers, and if the situation is not resolved a conference will be set up with the school administration.