



Saint Francis
international school

ELEMENTARY SCHOOL BEHAVIOR POLICY

St. Francis believes in encouraging a high standard of positive personal and academic behavior with respect toward other students, staff members, and public and private property. In order for students to reach their potential, classrooms and schools must be free of disruptive behaviour.

Parents must be familiar with and supportive of school standards and work closely with the teachers and staff. Whenever possible, a teacher will ask parents for help in correcting a problem. If the situation continues or is serious, the teacher will seek assistance from the elementary coordinator, Ms. Ross, or principal.

St. Francis does not discriminate on the basis of race, gender, economic status, handicapping condition, national origin, or any other personal characteristics in regard to disciplinary actions against students.

Rules apply to school grounds and premises before, during and after school hours; any time school buildings or grounds are used by a group and off school grounds at any school event.

The teachers and school administrators will determine the level of consequence based on such factors as the age of the child, number of rules previously broken, and the severity of the incident.

RULES

1. Attendance

The students must attend school daily, not be tardy to class, follow the schedule, and remain within the school grounds. Tardiness results in a late slip.

2. Using Offensive Language

Students will not use offensive language or gestures at each other or at any staff member. Written messages that contain inappropriate language are also prohibited.

3. Uniform

Students are required to wear the St. Francis uniform as stated in the handbook.

4. Personal Property (Disruptive Behavior)

Students are not able to bring toys and games to school that may distract from teaching and learning. These items may be confiscated and returned at the end of the school day.

5. Disruptive Behavior

No student may disrupt class, school or a school event. Disruption may include silliness, teasing, lack of supplies and leaving without permission.

6. Violent Behavior

St. Francis will not tolerate using violence as a solution to solving problems. A student will not cause or attempt to cause physical injury to other students or staff members by fighting, shoving or kicking, or throwing objects.

7. Bullying (Unkind Actions)

Any type of bullying, be it acts or gestures, verbal or written with the intent to ridicule or intimidate the other student/s violates the rule.

8. Disrespect for property

No student will cause damage, vandalise school property, or the property of others. The family will be held financially responsible for damages.

**This includes the loss or vandalism of school texts.*

9. Theft (Disrespect for Property)

No student shall have stolen property in his/her possession. Students and staff at St. Francis have the right to be sure that their personal property will be safe while they are at school. However, St. Francis cannot be responsible for loss of personal property.

**A student's bag or personal property may be opened for inspection by a staff member when there is a reasonable suspicion that he/she is in possession of a prohibited or stolen object.*

10. Trespassing (Disrespect for property)

Students will not enter any school property or into school facilities without proper authority.

DISCIPLINE CONSEQUENCES

Elementary school is a time when students are being introduced to taking responsibility for their own choices. This includes accepting the consequences of poor choices.

Before any action is taken the student will be made aware of the consequences and the reasons why they are being implemented will be explained to them. Parents will be notified as soon as possible and asked to attend a meeting regarding any serious misconduct.

Behavior Slip

Students will receive a behaviour slip for any rule broken, and this must be taken home and returned with a parent signature the following day.

3 Behavior Slips = a parent meeting with the teacher and possibly the section coordinator, depending on the severity of the behaviour.

Serious Misconduct

In the case of more serious rules being broken the consequences will reflect the seriousness of the situation.

School administration may require one or any combination of the following:

- Student meeting with the teacher(s) or principal
- Parental conference with the school staff
- Loss of privileges
- A decision will be made as to whether the student completes:
 - In school suspension
 - Exclusion
 - Expulsion